

Union County Heritage Festival Rules and Regulations

1. NO drugs or alcohol are permitted at the Festival.
2. NO bikes, scooters, skateboards, or roller blades are permitted at the Festival.
3. During the Festival if you have questions or need assistance, please contact the information booth.
4. The Festival Committee will provide a piece of ground for your display. YOU must provide your own tent/canopy, tables, chairs, set-up materials, and anything else for your booth. If your booth is on pavement, you will not be able to use penetrating ground anchors. You may use bricks, concrete blocks, or other surface weights to anchor your tent. The Festival is an **OUTDOOR** event so please, prepare accordingly. It is October in East Tennessee and extreme heat, cold, wind, rain, and other inclement weather may occur. **The Festival will go on rain or shine.**
5. **A Booth Space** is 12 feet x 12 feet. Your tent, canopy, trailer, or display **must** fit in this space. If your display including trailer tongues or detached item is longer than 12 feet x 12 feet, please be respectful of your neighboring booths and rent additional space. Please put any special needs on your application or contact the Festival Chairperson and we will do our best to accommodate them.
6. **Electricity** is available **only** in the food vendor section along the white fence for an additional fee. Each booth has access to **one outlet per booth**. You are encouraged to limit the number of appliances (crock pots, slow cookers, etc.) to what is absolutely necessary to offer your food item.
7. We will make every effort to limit like food vendors and to vary similar exhibitors through out the Festival. We will achieve this intent based on the information on your application. Please list all food items on the application or attach a menu. In the past many vendors have found that serving multiple food choices is not cost effective. We will also make every effort to accommodate vendor requests for a certain space(s) provided your application and payment are received by August 15.
8. **Taxes/Fees to be collected** are the responsibility of the vendor.
9. **Insurance** is the responsibility of the vendor.
10. The vendor is to keep the booth space, clean, safe, and litter free.
11. Qualified Medical Assistance is available but vendors are asked to keep a lookout for any sign of distress or need for assistance.
12. Portable generators or any other "noisemaker" are only allowed in the Heritage Section by prior approval of the Festival Committee.
13. Portable toilets are available throughout Wilson Park.
14. The Festival including but not limited to those associated with the Festival are not responsible for any injury, damage, or loss incurred before, during, or after the Festival.
15. **Smoking is discouraged and not allowed in Festival Buildings.** If you choose to smoke, please step away from the vendor area, especially the food booths, and please do not litter. Smoking is not permitted at the Front Porch, Gazebo, Gospel Tent, and Kidz Zone.
16. **Awards** for Best of Festival Theme, Best Heritage, Best Demonstration, and Items of Distinction are given by judges based on criteria set up by the Festival Committee and decisions are final.
17. **Help us to improve the Festival by completing the Vendor Survey.**

Festival Contact: Marilyn Toppins UCHF2005@gmail.com 865-643-2821

www.unioncountyheritagefestival.com

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